Log of Decisions made by Wrentham Parish Council

(last updated 15th December 2019)

A Parish Council is a corporate body, a separate legal entity from it's members, and a local authority. Therefore it's decisions are the responsibility of the whole council and all councillors share collective responsibility for the financial management of the council.

Meeting	Agenda item	Powers	Proposal			Name of Proposer	Name of Seconder	Total of Councillor votes		
								FOR (including those recorded abstained)	Against	Abstain
21 Jan 2019	3	Administration	Minutes	Minutes of 10th December 2018 a true record?		Watson	Fletcher	9	0	0
	7.2	Local Government (miscellaneous provisions) Act 1953 section 4	Accounts	Pay Bus shelters cleaner £55?		Watson	Wilson	9	0	0
	7.3	Loc gov Act 1972 Section 112		Pay Clerks salary & expenses of £77.19?						
	7.5	Loc Gov Act 1972 Section 142		Pay Suffolk Cloud website hosting fee £100?						
	7.6.1	Loc Gov Act 1972 S133, & S137, Loc Gov Misc Provs Act 1976 S19.		Pay Boggis Electrical for Village Hall PAT testing £193.80?						
	7.6.2	Loc Gov Act 1972 S133, & S137, Loc Gov Misc Provs Act 1976 S19.		Pay Boggis Electrical for Village Hall electrical testing (5yrs) £817.98?						
	7.6.3	Loc Gov Act 1972 Sec 143(1)(b)		Pay for Society of Local Council Clerks for Membership £89.00?						
18 February 2019	3	Administration	Minutes	Minutes of 21 January 2019 a true record?		Fletcher	Hutson	8	0	0
	7.2	Local Government (miscellaneous provisions) Act 1953 section 4	Accounts	Pay Bus shelters cleaner £55?		Watson	Grantham	8	0	0
	7.3	Loc Gov Act 1972 Section 112		Pay Clerks Expenses of £17.39?						
	7.4	UK Tax Laws		Pay Tax bill to HMRC?						
18 March 2019	3	Administration	Minutes	Minutes of 18 Feb 2019 a true record?		Watson	Fletcher	9	0	0
	6.1	No Powers. Information received from E Suffolk Council	DC/19/0090/TCA	**Trim tree 2 priory rd.** Parish Councils takes note of courtesy information about trees.		Noted by all	Noted by all	9	0	0
	7.2	Local Government (miscellaneous provisions) Act 1953 section 4	Accounts	Pay Bus shelters cleaner £55?		Watson	Middleditch	9	0	0
	7.3	Loc gov Act 1972 Section 112		Pay Clerks salary & expenses of £21.44						
	7.4	UK Tax Laws		Pay Tax bill to HMRC?						
	7.5	LGA 1972 Sec 137		Donate to SARS £50?						
	7.6	LGA 1972 Sec 137		Donate to East Anglian Ambulance £50?						
	7.7	LGA 1972 Sec 142		Pay Mrs Walker for Hosting Villag website £42.71?						
	7.8	Highways Act 1980 Section 96(5), and LGA 1972 Sec 137		Pay Mr Buckingham for gardening £67.50?						
	7.9	LGA 1972 Sec 137,		Pay Village Hall for parish Council meetings £132?						
	7.10	LGA 1972 Sec 137, and Loc Gov (misc provs) Act 1976 Sec 19.		Pay for hire of Village Hall for Youth Club £525?						
	7.11	Loc Gov Act 1972 Sec 143(1)(b)		Pay for Clerks and Council Magazine £36?						
	9	Small Holdings and Allotments Act 1908 Sec 23,26,27,28	Allotments	Allotment rent due at end of March 2019. No change to rent?		Watson	Fletcher	9	0	0
15 April 2019	3	Administration	Minutes	Minutes of 18 March 2019 2019 a true record?		Middleditch	Perry	10	0	0
	6.1	Town & Country Planning Act 1990, Schedule 1, para 8.	DC/19/1068/COU	**5 High Street -** . Councillors favour Objecting to the change of use of it from Commercial to residential?		Watson	Evans	10	0	0
	7.2	Local Government (miscellaneous provisions) Act 1953 section 4	Accounts	Pay Bus shelters cleaner £55?		Watson	Hutson	10	0	0
	7.3	Loc Gov Act 1972 Section 112		Pay Clerks Salary & Expenses of £53.99?						
	7.4	UK Tax Laws		Pay HMRC payment - £5.20?						
	7.5	Local Gov Act 1972 Sec 143		Pay SALC membership £365.95?						
	7.6	Local Gov and Rating Act 1997 Section 29		Pay for Traffic surveys £534?						
	7.7.1	LGA 1972 Sec 137, and Loc Gov (misc provs) Act 1976 S19		Pay Community Action Suffolk for Village Hall Insurance?						
20 May 2019 Annual General Meeting	1	Local Government Act 1972 Section 15(1)	Elections	Elect Cllr Mr Watson to be Chairman?		Reeve	Hutson	8	0	0
	4	Local Government Act 1972 Section 15(6)		Elect Cllr Mrs Hutson to be Vice Chairman?		Evans	Buxton	8	0	0
	5	Local Government Act 1972 Section 112		Elect the Parish Clerk Mrs Bullard as Treasuer/Proper Officer?		Watson	Hutson	8	0	0
	6	Local Government Act 1972 Section 101		Finance Committee continue with same members as last year + Cllr Oram?		Watson	Evans	7	1	0
	7	Local Government Act 1972 Section 101		Village Hall Management Committee to be Cllrs Perry, Reeves, and Fletcher?		Watson	Oram	8	0	0
	8	Local Government Act 1972 Section 101		Elect the Chairman Mr Watson, Vice Chair Mrs Hutson, and Cllr Reeves to be bank signatories?		Oram	Evans	8	0	0
	10	Administration	Minutes	Minutes of Annual Parish Meeting held on 15th April 2019 are a true record?		Watson	Hutson	8	0	0
	11	Administration		Minutes of Parish Council meeting 15th April 2019 are a true record?		Buxton	Evans	8	0	0
	13.2	Highways Act 1980 Section 274A, and Road Traffic Regulation Act 1984 Sect 72	Highways	Regarding quote from Highways for Mantlepiece signage £5777 for A12 & Southwold Rd: Clerk to approach Cllr Goldson re match funding?		Watson	Buxton	8	0	0
	15.2	Local Government (miscellaneous provisions) Act 1953 section 4	Accounts	Pay Bus shelter cleaner £55?		Watson	Fletcher	8	0	0
	15.3	Loc gov Act 1972 Section 112		Pay Clerk's salary & Expenses?						
	15.4	UK Tax Laws		HMRC payment £22.60?						
	15.5	Small Holdings and Allotments Act 1908 Sec 23,26,27,28		Pay Allotment Standpipe repair?						
	15.6	Highways Act 1980 Section 96(5), and LGA 1972 Sec 137		Pay Gardener Buckingham invoice £81?						
	15.10	Local Government and Rating Act 1997 Section 31	Crime Prevention & Security	Purchase lockable storage £231.47?		Watson	Evans	8	0	0
17th June 2019	4	Administration	Minutes	Minutes of AGM 20th May 2019 a true record?		Watson	Oram	7	0	0
	5.4	Highways Act 1980 Sec 185, Litter Act 1983 Sec 5	Bins	Village Bottle Bank and clothing bank bins to remain in place?		Watson	Reeves	7	0	0
	5.5	Highways Act 1980 Sec 185, Litter Act 1983 Sec 5		Oyer Terrace & Bonsey Gardens dog waste bins be replaced with metal ones?		Oram	Perry	7	0	0
	6.2	Highways Act 1980 Section 274A, and Road Traffic Regulation Act 1984 Sect 72	Highways	Purchase "SID" speedsigns £1645+solar panel £525?		Buxton	Watson	7	0	0
	8.2	Local Government (miscellaneous provisions) Act 1953 section 4	Accounts	Pay Bus shelters cleaner £55?		Watson	Buxton	7	0	0
	8.3	Loc Gov Act 1972 Section 112		Pay Clerks Salary & Expenses of £17.39?						
	8.4	UK Tax Laws		Pay HMRC payment - Nil?						
	8.5	Local Government and Rating Act 1997 Section 31		Pay for security storage cupboard? See also 20th May item 15.10						
	8.6	Highways Act 1980 Section 96(5), and LGA 1972 Sec 137		Plants for Jubilee Planters - Pay Gardener Mr Buckingham £17.49?						
	8.7.1	Highways Act 1980 Section 96(5), and LGA 1972 Sec 137		Jubilee Planters - invoice from Mr Wynn £9.75						
	8.7.2	Data Protection (Charges & Information) Regs 2018 Section (3)(1a)		From 25 May 2018, the Data Protection (Charges and Information) Regulations 2018 requires organisations to pay a data protection fee if it processes personal information to pay a data protection fee to the ICO, unless they are exempt. Pay Invoice from information Commissioners Officer - £40?						
	8.8	Finance Committee	Minutes	Minutes of Finance Committee held on 20 May 2019 are a true record?		Reeves	Cross	7	0	0
	8.9		Accounts	Year end accounts, having been reviewed by Finance Committee, be accepted by the Parish Council?		Watson	Oram	7	0	0
	8.10.1			AGAR1 - Annual Governance Statement - the review of the system of internal control was completed at the Finance Committee Meeting & controls were felt to be adaquate. The Council accepts this?		Cross	Oram	7	0	0
	8.10.2			AGAR2 - Accounting statements - fully reviewed at the Finance Committee Meeting & in line with year end accounts. Now accepted by the Parish Council ?		Oram	Cross	7	0	0
	9.1	LGA Charities Act 2011 Section 177, and Wrentham Village Hall Charity (304844) Governing Document as ammended 11th March 2010.	Parish Council as Sole Trustee of Wrentham Village Hall	Permit visitors to Wrentham shops etc to use Village hall car park except when it is booked for large events (such events being signposted as event parking only)?		Watson	Perry	7	0	0
15th July 2019		Representation of the People Act 1985 Section 21 (2a), Local Gov Act 1972 section 16,39,78	Elections	**Co-opt Mr Forsdor** on to Wrentham Parish Council?		Oram	Evans	10	0	0
				Allow Councillors to immediately join the meeting?		Watson	Hutson	10	0	0
	3	Administration	Minutes	Minutes of 17th June 2019 are a true record subject to one ammendment?		Watson	Reeves	10	0	0
	4.1	Highways Act 1980 Sec 185, Litter Act 1983 Sec 5	Bins	Budget £200 for **Dog waste Bins** ? *(see also 17.June 5.5)*		Watson	Evans	10	0	0
	5.2.5	Highways Act 1980 Section 274A, and Road Traffic Regulation Act 1984 Sect 72	Highways	**Mantlepiece signage** for A12 & Southwold road to be funded by Suffolk County Cllr Goldson (£1000), E Suffolk Cllr Brooks (£1000) and the residue by Wrentham Parish Council ?		Watson	Perry	10	0	0
	7.2	Local Government (miscellaneous provisions) Act 1953 section 4	Accounts	Pay Bus shelter cleaner £55?		Watson	Perry	10	0	0
	7.3	Loc gov Act 1972 Section 112		Pay Clerks salary & expenses (inc allotment water bill) £68.58?						
	7.4	UK Tax Laws		Pay HMRC - nil?						
	7.5	Smallholdings & Allotments Act 1908 Sec 23		Pay Benacre Company allotment rent £50?						
	7.6	Loc gov Act 1972 Section 112		Cheques for August payments - Clerk salary & Bus shelter cleaner?						
	7.7.1	Highways Act 1980 Section 96(5), and LGA 1972 Sec 137		Pay invoice from Mrs Wynn for plants & compost £50? *(see also 17.June 8.7.1)*						
	7.7.2	Highways Act 1980 Section 274A, and Road Traffic Regulation Act 1984 Sect 72		Pay Smartgroup for SID signage £2629.20? (will be funded by CIL - see also 17 June 6.2)						
7th August 2019	3	Town & Country Planning Act 1990, Schedule 1, para 8.	DC/19/2822/FUL	Regarding 23 Bonsey Gardens - Extensions - Front porch, 2x rear single storey & associated works. Parish Council supports this application?		Watson	Reeves	6	0	0
9th Sept 2019	3	Administration	minutes	Minutes of the Parish Council meeting 15th July 2019 are a true record?		Watson	Oram	6	0	0
	5.2	Highways Act 1980 Section 274A, and Road Traffic Regulation Act 1984 Sect 72	Highways	Parish Council supports targeted speed reduction measures at Blackmoor Farm, and will explore installing signage?		Watson	Buxton	6	0	0
	6.1	Town & Country Planning Act 1990, Schedule 1, para 8	DC/19/3313/FUL	Wren Business Centre - Permanent retention of 10 existing caravans, and addition of 4 caravans for seasonal workers . Parish Council supports this?		Watson	Oram	6	0	0
	6.2	Administration	Minutes	Minutes of the planning meeting on 7th Aug 2019 are a true record?		Watson	Buxton	6	0	0
	6.3.1	No Powers. Information received from East Suffolk Council	DC/19/3437/TCA	**26 High Street - Removal of ash tree & conifers** at rear of propert. Parish Councils takes note of courtesy information about trees.		Noted by all	Noted by all	6	0	0
	7.2	Local Government (miscellaneous provisions) Act 1953 section 4	Accounts	Pay Bus shelter cleaner £55?		Watson	Reeves	6	0	0
	7.3	Loc gov Act 1972 Section 112		Pay Clerks salary & expenses £32.69						
	7.4	UK Tax Laws		Pay HMRC bill £0 (nil)						
	7.5	Highways Act 1980 Section 96(5), and LGA 1972 Sec 137		Pay invoice for Gardening £72?						
	7.6	Highways Act 1980 Section 274A, and Road Traffic Regulation Act 1984 Sect 72		Pay invoice from Suffolk County Council for Mantlepiece Signage work £1794.18? (see also 17th June 6.2, and 15 July 7.7.2)						
	7.7	Local Government Act 1972 Section 142 (1)		Pay membership - Suffolk Preservation Society renewal £30?						
	7.8	Representation of the People Act 1985		Pay East Suffolk Council for Uncontested Election - £108.87						
	7.9.1	Highways Act 1980 Section 96(5), and LGA 1972 Sec 137		Pay Gardener for grass cutting at Village Hall £320?						
	7.9.2	Local Government and Rating Act 1997 section 31		Pay Speedar for speedgun re-calibration £84.60?						
	8.3	Representation of the People Act 1985 Section 21, Local Gov Act 1972 section 16,39,78	Elections	**Co-opt Mr Roger Middleditch** on to Wrentham parish Council		Watson	Oram	6	0	0
21st October 2019	3	Administration	Minutes	Minutes of Council meeting 9 Sept 2019 a true record?		D'Alcorn	Oram	10	0	0
	7.2	Local Government (miscellaneous provisions) Act 1953 section 4	Accounts	Pay Bus shelters cleaner £55?		Hutson	Evans	10	0	0
	7.3	Loc Gov Act 1972 Section 112		Pay Clerks Salary & Expenses of £17.39?						
	7.4	UK Tax Laws		Pay HMRC payment - 30.52 from previous years?						
	7.5	Parish Councils Act 1957.1, Loc Gov Act 1972 S137, War Memorials Act 1923 S1		Delay Payment for Remembrance Service Wreath to next meeting?						
	7.6	Local Gov Finance Act 1992 S43		Pay External Auditor fees (PFK Littlejohn) £240 ?						
	7.7	Local Gov Act 1972 Sect 142		Pay Suffolk Cloud for website hosting £36?						
	7.8	Highways Act 1980 Section 96(5), and LGA 1972 Sec 137		Plants for Jubilee Planters - Pay Gardener Mrs Buckingham £18.97?						
	7.10	Local Gov Act 1972 Section 137		Pay Community Heartbeat Trust for replacement defibrillator pads £54?						
	8.5	Local Gov Act 1972 section 137, 144	Benefit to community & Tourism	Purchase Christmas Tree and lights for display in village?		Hutson	Perry	10	0	0
	8.6	Small Holdings and Allotments Act 1908 Sec 23 and 25, and Local Government Act 1972 Section 124.	Allotments	Accept offer by Benacre Company for a further 10yr lease for allotments at £50pa, and pay associated solicitor costs to draw up agreement? (Vice Chair Mrs Hutson abstained having previously declared an interest).		Perry	Oram	9	0	1
18th November 2019	3	Administration	minutes	Minutes of the Parish Council meeting 21st Oct 2019 are a true record?		Hutson	Reeves	10	10	0
	4.5	Small Holdings and Allotments Act 1908 Sec 23 & 25, and LGA 1972 S124	Allotments	The Parish Council agrees to pay solicitors to have legal agreement drawn up between Parish Council and Benacre Co. to lease land for allotments £495+vat?		Oram	Reeves	10	10	0
	7.1	Finance Information		Balances at Bank - £34,763.86		For Info	For Info	-	-	-
				Business Saver (WRAC)(Lions donation) - 442.69						
				Current Account - £21,780.87						
				Business Saver Account (comm Infra Levy) - £12,540.03						
	7.2	Loc Gov (misc provs) Act 1953 S4	Accounts	Pay Bus Shelter Cleaner £55?		Fletcher	Hutson	10	10	0
	7.3	LGA 1972 S112		Pay Clerks Salary & expenses £23.84?						
	7.4	UK Tax Laws		Pay HMRC £24.45?						
	7.5	LGA 1972S137 &144		Pay for Christmas Lights £35.97? See also 8.5, 21 Oct 2019, and item 9.318 Nov 2019						
	7.6	LGA 1972		Renew PC insurance (3yr undertaking) £325.85?						
	7.7	LGA 1972 S142		Pay Suffolk Cloud for Website Hosting £36?						
	7.8.1	Highways Act 1980 S96(5) & LGA 1972 S137		Pay invoice for planter plants £42.84?						
	7.8.2	Small Holding & allotments Act 1908 S23 & 25 , LGA 1972 S124		Pay for lagging materials allotment standpipes £17?						
	7.8.3	LGA 1972 S137, 144		Pay for conifer trimming Village Hall - £30?						
	7.9	Local Gov Finance Act 1992 S39 (2c)	Parish Precept	Increase parish precept by 10% for 2020/21 to £17,142.7?		Watson	Oram	10	10	0
16th December 2019										