

**COUNCILLORS ARE SUMMONSED TO ATTEND THE ANNUAL MEETING OF WRENTHAM PARISH COUNCIL
TO BE HELD IN THE VILLAGE HALL ON MONDAY 20th MAY 2024 AT 7.30pm**
**MEMBERS OF PUBLIC ARE WELCOME TO ATTEND THIS MEETING AND THERE WILL BE AN OPEN FORUM
TO ALLOW THEM TO SPEAK.**

AGENDA

1. Election of Chairperson & signing of Declaration of Office
2. Election of Vice Chairperson & signing of Declaration of Office
3. Election of Treasurer/Proper Officer
4. Election of Representatives to the Finance Committee
5. Election of Representatives to the Village Hall Management Committee
6. Election of Bank Signatories
7. Election of Trustee to Wrentham Charity
8. Open Forum
9. Attendance & Apologies for Absence
10. Pecuniary & Other Interests

11. To approve the Minutes of the PC Meeting held on Monday 15th April 2024.

12. To approve the Minutes of the Annual Parish Meeting held on Monday 15th April 2024.

13. Matters Arising
 - 13.1 26 High Street – inc Pedestrian Right of Way & bin store
 - 13.2 Maintenance of Wrentham Old Cemetery
 - 13.3 Bonsey Gardens Playpark refurbishment
 - 13.4 Jubilee Planters
 - 13.5 Discussion re CIL spending – to include Village Sign & Flag pole
 - 13.6 To consider move to gov.uk email address
 - 13.7 Village Hall Accounts (carried from Annual Parish Meeting)
 - 13.8 Any other matters arising

14. Report from Cllr Annette Dunning – SCC
15. Report from Cllr Paul Ashton - ESC

16. Updates re Highways Matters
 - 16.1 Update re SID/VAS signs
 - 16.2 Any other Highways Matters

17. Flooding Matters
 - 17.1 River Wren – desilting etc
 - 17.2 Emergency Plan

18. Planning
 - 18.1 DC/24/1569/FUL – 60 London Road – Demolition of rear conservatory, construction of new single storey rear extension with warm roof and raise existing flat roof to match new extension.
 - 18.2 DC/24/1478/TCS – 21 Southwold Road – Eucalyptus Tree – 4-5m whole tree reduction
 - 18.3 DC/24/1388/P3Q – Building and land North of Falcon Inn Road, West End – Prior Approval to Dwellings – Change of use of the building and land from and agricultural building to a residential dwelling.
 - 18.4 Any other Planning matters

19. Finance
 - 19.1 Balances at bank
 - 19.2 Account received for Bus Shelter Cleaning - £55.00
 - 19.3 Clerk's salary and expenses (mileage, SAGE, etc)
 - 19.4 HMRC Quarterly Payment – £2.06 (correction)
 - 19.5 Invoice from Mr S Forder – grass cutting - £140.00
 - 19.6 Invoice from Westcotec – VAS Sign repair/replacement batteries £799.80
 - 19.7 Any other accounts received.
 - 19.8 Update from Finance Committee Meeting held at 6:30pm 20th May 2024
 - 19.9 Internal Auditors Report 2023/24 & Adoption of Annual Accounts 2023/24

- 19.10 External Audit 2023/24 –
 - 19.10.1 AGAR – Section 1 Annual Governance Statement
 - 19.10.2 AGAR Section 2 – Accounting Statements

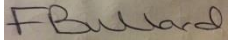
20. Correspondence

- 20.1 Email from Cllr Wren re impact of Sizewell C
- 20.2 Any further correspondence

21. Any Other Business/Matters for next Agenda

22. Date of Next Meeting - Monday 17th June 2024 - 7:30pm

Signed



Parish Clerk

Date 13th May 2024