

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held by Video Conference at 7:35pm on Monday 15th June 2020

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Kevin Cross, Miss Alison Evans, Mr Simon Forder, Mr David Fletcher, Mrs Lucinda Hutson, Mr Roger Middleditch, Mr Trevor Oram, Mr Keith Perry, Mr David Reeves
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Not Present
 Waveney District Council – Not Present
 No members of public

		ACTION
	The Chairman welcomed all and reminded them that this meeting was not being recorded, individuals wishing to record meetings must declare their intention.	
1	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Mr Mark Buxton & Miss Fran D'Alcorn	
2	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall. Mr Oram – item 6.2 Mr Forder – item 7.5	
3	MINUTES OF THE PARISH COUNCIL ANNUAL MEETING HELD BY VC ON 18th MAY 2020	
	The minutes of the Parish Council Annual Meeting held on 18 th May 2020, having previously been circulated, were proposed as a true record by Mr Oram & seconded by Mr Perry - All in favour – a copy will be signed by The Chairman.	FB
4	MATTERS ARISING	
4.1	Update re Coronavirus Covid-19 situation – Mr Perry confirmed volunteers are still assisting those in need. The Clerk advised that letters of thanks had been received from the Foodbank. The Chairman advised that antibody tests are now available at chemists for those interested.	
4.2	Parish Council Website – Mr Cross has added details re Chapel Road development and links to Local Plan for awareness. The Chairman said it would be nice if Councillors had their pictures on the website – please liaise with Mr Cross if you're happy to do so.	All
4.3	Any other Matters Arising The Clerk advised that a final version of the Allotment Lease is being sent – she will arrange for this to be signed once received.	FB
5	HIGHWAYS MATTERS	
5.1	VAS Monthly Data - VAS data not yet shared this month. A query was raised as to when VAS actually record speeds – is it when first detected or when passing VAS – The Clerk will ask Mr Buxton to clarify.	FB
5.2	UPDATES RE HIGHWAYS MATTERS, INC FLOODING ISSUES	
	Flooding – A12/The Lane – work has begun and is ongoing. Church Corner – flooding issues appear to be resolved. Thanks to Cllr	

	Goldson for funding and Mr Oram for his expertise.	
	A12 Northbound – speeding – The Clerk has approached Highways for options, they have suggested roundels – The Clerk will obtain a quote.	FB
	One of the new signs at the northern end of the village appears to have been clipped by grass cutters – The Clerk will report to Highways.	FB
	Mr Oram also spoke re a sign that has been damaged on Guildhall Lane – The Clerk will report to Highways.	FB
6	PLANNING	
6.1	Minutes of Planning Meeting held (by VC) on Monday 8th June 2020 - The minutes of the Parish Council Planning Meeting held on 8 th June 2020, having previously been circulated, were proposed as a true record by Mrs Hutson & seconded by Mr Reeves - All in favour – a copy will be signed by The Chairman.	FB
6.2	DC/20/2085/FUL – Marsh Cottage, Guildhall Lane – plans circulated to all and discussed – no objections – The Chairman proposed approval be recommended – seconded by Mrs Hutson – 1 abstained (Mr Oram) – 9 in favour – The Clerk will update Planning Dept.	FB
6.3	Any Further Planning Applications Received – None	
7	FINANCE	
7.1	Balances at Bank – £32,835.44 Business Saver Account (WRAC) (Lions donation) - £443.07 Current Account - £21,841.42 Business Saver Account (CIL) - £10,550.95 The Clerk confirmed SAGE balances with Bank Statements.	
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary & Clerks expenses of £13.34	
7.4	HMRC payment – Nil	
7.5	Any other accounts received –	
7.5.1	Invoice from Mr Forder for Village Hall grass cutting - £150.00	
	Above payments 7.2 to 7.5.1 proposed by The Chairman & seconded by Mr Oram, All in favour. The Clerk will arrange for cheques to be signed by The Chairman & Mrs Hutson.	FB
7.6	Minutes of Wrentham PC Finance Committee Meeting held 18th May 2020 by VC The minutes of the Parish Council Finance Meeting held on 18 th May 2020, having previously been circulated, were proposed as a true record by The Chairman & seconded by Mrs Hutson - All in favour – a copy will be signed by The Chairman.	FB
7.7	External Audit/Transparency Code – The Clerk confirmed all is in hand – The Audit papers have been completed and returned. Transparency Code info will be published on the PC Website by the end of June 2020. Clerk will arrange signature by The Chairman.	
8	CORRESPONDENCE	
8.1	Sizewell C – Development Consent Order – Mr Cross asked that any correspondence be forwarded to him to read. The Clerk will register an interest on the EDF website.	FB
8.2	Letter of thanks from HM Lord Lieutenant of Suffolk – The Clerk will scan a copy to Mr Cross for the website.	FB

8.3	Email from Mr Cross re damage to bus shelter tiles – the bus shelter at Crossways has some damage to roof tiles since the overgrowth was removed – Mr Forder and Mr Oram will take a look and submit invoice for materials.	SF/TO
8.2	Any further correspondence received – None	
9	ANY OTHER BUSINESS	
9.1	The Clerk will chase the replacement dog waste bins which were ordered some time ago.	FB
10	DATE OF NEXT MEETING – Monday 20th July 2020 – 7.30pm – by Video Conference	

There being no further business the meeting closed at 8.21pm