

## WRENTHAM PARISH COUNCIL

### Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 15<sup>th</sup> July 2019

**Present:**    **The Chairman** – Mr Ian Watson  
                   **Councillors** – Mr Mark Buxton, Mr Kevin Cross, Miss Fran D’Alcorn, Miss Alison Evans, Mr David Fletcher, Mrs Lucinda Hutson, Mr Trevor Oram, Mr Keith Perry, Mr David Reeves  
                   **The Clerk** – Mrs Frances Bullard  
                   **Suffolk County Council** – Cllr Tony Goldson  
                   **Waveney District Council** – Cllr Norman Brooks  
                   **1 member of public**

		<b>ACTION</b>
	<b>OPEN FORUM</b>	
	The Chairman welcomed all and invited them to speak about any matters on the Agenda.  There were no items for discussion.  Open forum closed.	
<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>	
	There were no apologies received.	
<b>2</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall. Mrs Hutson – item 7.5	
<b>8.1</b>	<b>Application for Co-Option from Mr Simon Forder (brought forward)</b>	
	The Clerk shared the written application to join the Council from Mr Forder. Mr Forder explained he lives and works in the village and feels he can be of use on the Council. The Chairman invited questions. Mr Forder left the room whilst his application was debated. Mr Oram proposed that Mr Forder be co-opted, seconded by Miss Evans, all in favour. Mr Forder rejoined the meeting, The Chairman proposed that and Mr Forder be allowed to join the meeting immediately, seconded by Mrs Hutson, all in favour. Acceptance of office was signed by Mr Forder and countersigned by The Clerk. The Clerk will add Mr Forder to the Register of Interests.	<b>FB</b>
<b>3</b>	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD 17<sup>TH</sup> JUNE 2019</b>	
	The minutes of the Parish Council Meeting held on 17 <sup>th</sup> June 2019, having previously been circulated, were proposed as a true record by The Chairman & seconded by Mr Reeves, subject to one amendment – the village shop reopened on 1 <sup>st</sup> July 2019 not 1 <sup>st</sup> June 2019 - All in favour – a copy was signed by The Chairman.	
<b>4</b>	<b>MATTERS ARISING</b>	
<b>4.1</b>	<b>S106/CIL Monies</b> – Bench in Oakhill Close – The Clerk advised nothing has been heard from the District Council. The Chairman briefed Cllr Brooks – he will chase this. Mr Cross has researched bench costs,  Mr Cross has also researched replacement dog waste bins - he suggested that when purchases are to be made a proforma is completed to give clear guidance as to design, costs etc. Cllr Brooks suggested purchase of general waste bins rather than specific dog waste bins – he will forward info of where other PCs are obtaining these. The Chairman proposed a budget of £200 per bin, seconded by Miss Evans, all in favour.	

<p><b>4.2</b></p> <p><b>4.3</b></p> <p><b>4.4</b></p> <p><b>4.4.1</b></p> <p><b>4.4.2</b></p> <p><b>4.4.3</b></p> <p><b>4.4.4</b></p> <p><b>4.5</b></p> <p><b>4.5.1</b></p>	<p><b>Parish Website Update</b> – Mr Cross has updated the photos and the decision log.</p> <p><b>Play Area</b> – Mr Oram visited the play park last Friday – the grass has been cut in the last couple of weeks but because it was so long previously it has soon sprung back up and is already too long again. Waste bins have been emptied. One bench is in a dangerous condition with exposed metal &amp; loose slats. The ‘half moon’ seesaw has rubber missing which leaves sharp exposed metal. The Clerk has also received complaints from residents. The Clerk will email East Suffolk Council asking for urgent attention &amp; copy Cllr Brooks in. She will also enquire re the cost of additional grass cutting.</p> <p><b>Review of Asset Register –</b></p> <p>Grit Bin for Oakhill Close – Cllr Goldson advised he is not able to fund this. The Clerk will make enquiries as to what this will cost if the PC fund themselves.</p> <p>High Street bus shelter – maintenance required to windowsill – Mr Oram &amp; Mr Forder will take a look – PC happy to cover costs of materials. Mr Perry spoke re new bus shelters in Hales &amp; Stockton – The Clerk will make enquiries re costs.</p> <p>Elizabeth Collins Bench – in need of painting – Mr Reeves will speak with resident who usually maintains this.</p> <p>Dyer Terrace bench – removed by Mr Cross some time ago due to unsafe condition – base and bolts remain in situ should the PC wish to replace in future.</p> <p><b>Any other Matters Arising</b></p> <p>The Clerk made contact with Mr Harvey re 26 High Street and received the following update - We are proposing to commence the works early September. The Planning Permission states that no work may proceed until the contamination work has been dealt with. This is a very specialist operation and we have to fit in with the approved contractors. We are keen to proceed and restore the High Street to its former glory . There will be disruption when work commences with the front tanks as the whole are will be fenced off.</p>	<p></p> <p><b>FB</b></p> <p></p> <p><b>FB</b></p> <p><b>TO/SF FB</b></p> <p><b>DR</b></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p>
<p><b>5</b></p>	<p><b>HIGHWAYS MATTERS</b></p>	<p></p>
<p><b>5.1</b></p> <p><b>5.2</b></p> <p><b>5.2.1</b></p>	<p>VAS data shared – MB spoke re data – very similar to previous months. On the A12 southbound only 38% are at or below the speed limit.</p> <p>Cllr Goldson has met with the Chief Constable but Police do not support the ANPR project. SCC are now looking into the possibility of being able to access the DVLA database – if this is possible Cllr Goldson will push for Wrentham to be one of the trial areas.</p> <p>B1127 Road – Cllr Goldson has received details of issues from Mr Middleditch – he is also aware that Hulver &amp; Henstead PC are lobbying for additional speed enforcement. Cllr Goldson asked that The Clerk email him to confirm PC support and provide evidence for him to apply for a speed limit reduction. The Chairman asked that flooding at Church Corner and pedestrians visiting St Nicholas Church be included.</p>	<p></p> <p></p> <p><b>FB</b></p>

5.2.2	Flooding at Church Corner – The Chairman understands this work has now slipped off the 2019/20 list to the 2020/21 list – The Chairman asked that Cllr Goldson challenge this. The Clerk has made Highways aware of the new gateway created on the S bends near the Church and concern re this impacting on the flooding issues.	
5.2.3	HGVs using Chapel Road – The Clerk raised this with Highways who provided a map of HGV routes and how to report individual offences – The Clerk has asked if signage can be put at the Church end of Chapel Road to say unsuitable for HGVs – she will also ask about weight restrictions relating to the bridge on Chapel Road.	FB
5.2.4	Mr Buxton asked if a response had been received re Average Speed Cameras and next steps. The Clerk will chase.	FB
5.2.5	Mantlepiece signage for A12 & Southwold Road – Cllr Goldson & Cllr Brooks are willing to match fund £1000 each – the Clerk will formally request this by email. The Chairman proposed the PC pay the balance, seconded by Mr Perry, all in favour. The Clerk will progress.	FB
	<i>Meeting suspended</i> Discussion took place re comments from residents on 'Next Door' website. <i>Meeting reconvened.</i> It was agreed that due to the live and instant nature of social media it would not be appropriate for the PC to respond to matters raised on the 'Next Door' platform. The PC meet once a month to discuss local issues and make decisions on matters as a body.	
6	<b>PLANNING</b>	
6.1	<b>Any Further Planning Applications Received –</b> None.	
7	<b>FINANCE</b>	
7.1	Balances at Bank – £33,967.16 Business Saver Account (WRAC) (Lions donation) - £442.47 Current Account - £18,362.17 Business Saver Account (CIL) - £15,162.52  The Chairman confirmed SAGE balances with Bank Statements & signed the statement accordingly.	
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary & Clerks expenses of £88.58 (inc allotment water bill)	
7.4	HMRC payment – nil	
7.5	Invoice from Benacre Company for allotment rent - £50	
7.6	Cheques for August payments – Clerks Salary & Bus Shelter Cleaner	
7.7	Any other accounts received –	
7.7.1	Invoice from Mrs Wynn for plants/compost - £50 – The Clerk explained work was undertaken spontaneously on the planter outside the Village Hall. The Chairman said that in future all expenditure must have prior approval from the PC or VHMC if it is to be reclaimed. The Clerk will make this clear with payment.	FB
7.7.2	Invoice from Smartgroup for SID - £2629.20 – This will be funded by CIL monies – The Clerk will transfer funds.	FB
	Above payments 7.2 to 7.7.2 proposed by The Chairman & seconded by Mr Perry, All in favour. Cheques signed by The Chairman & Mrs Hutson.	
8	<b>CORRESPONDENCE</b>	
8.1	<b>Application for Co-option from Mr Forder –</b> already dealt with.	
8.2	<b>Email from Mrs Wilson re area in front of Chinese Takeaway/Chapel Road –</b> After discussion it was agreed that Mr Oram & Mr Forder will explore the overhaul of the flowerbed by local gardeners.	TO/SF

<p><b>8.3</b> <b>8.3.1</b> <b>8.3.2</b></p>	<p>The Clerk will write to Mr Buckingham advising him of this and advise that he will no longer be required to trim these plants, she will thank him for his work and say that the PC are pleased he will continue to cut the grass etc at the Village Hall.</p> <p><b>Any further correspondence received –</b> Email received re EDF Sizewell Consultation event on 26.7.19 – Mr Cross will attend.</p> <p>Email received re PCC Drop In Sessions – The Clerk to share with Mr Cross and Mr Buxton.</p>	<p><b>FB</b> <b>KC</b> <b>FB</b></p>
<p><b>9</b></p>	<p><b>ANY OTHER BUSINESS</b></p>	
<p><b>9.1</b>  <b>9.2</b></p>	<p>Mr Perry spoke re Councillor vacancies – Mr Middleditch has expressed interest in co-option – The Clerk will make contact.</p> <p>Miss D’Alcorn spoke re a vintage tractor and trailer that has been parked on grass in The Chestnuts for 3-4 weeks – she will pass details to The Clerk who will make contact with the local SNT.</p>	<p><b>FB</b>  <b>FB</b></p>
<p><b>10</b></p>	<p><b>DATE OF NEXT MEETING –</b> <b>As both the Chairman and Vice Chair are away on 16<sup>th</sup> September it was agreed to bring the meeting forward by one week to Monday 9<sup>th</sup> September 2019 at 7.30pm. The Clerk will change the room booking.</b></p>	

There being no further business the meeting closed at 9.22pm.