

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 10th December 2018

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Mark Buxton, Mr Kevin Cross, Mr David Fletcher, Mrs Caroline Grantham, Mr Keith Perry, Mr David Reeves, Mrs Nuala Wilson.
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Cllr Tony Goldson
 Waveney District Council – Cllr Craig Rivett
 3 members of public

		ACTION
	OPEN FORUM	
	<p>The Chairman welcomed all & invited members of public to speak.</p> <p>Mr Robinson reported that Kier had been in the village probing drains and conducting a survey – he has requested a copy of this and requested that the PC do the same – The Clerk will contact Kier/Highways for an update.</p> <p>Mr Robinson spoke re the PC Website – Mr Cross will look to remove the EU data.</p> <p>Mr Robinson was disappointed to see in the last minutes that the ANPR trial at Spexhall is not being rolled out to other areas despite being effective, he feels the last 2 years have been wasted. Speeding figures for Wrentham far exceed the government guidance for permanent speed reducing solutions. Gated signage has been installed at Blythburgh but no progress has been made with getting them in Wrentham.</p> <p>Mr Robinson spoke re Therese Coffey MP – she holds occasional surgeries – he has asked her to hold one more local than Felixstowe.</p> <p>Mrs Wynn said it is good to see Cllr Goldson present. Still ongoing issues with crossing in centre of village, she has anecdotal evidence of several near misses. She feels pedestrian safety is not being taken seriously. The Chairman said this is a priority for the PC which is why VAS were invested in, he stressed that all incidents need to be reported through official channels as those who can make a difference are only aware if incidents are included in their statistics. Cllr Goldson has been asked to facilitate a meeting with highways to discuss these matters.</p> <p>Open Forum closed.</p>	<p>FB</p> <p>KC</p>
1	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Miss Alison Evans, Mrs Lucinda Hutson & Mr Roger Middleditch.	
2	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall.	
3	MINUTES OF THE PC MEETING HELD 19th NOVEMBER 2018	
	The minutes of the PC Meeting held on 19 th November 2018, having previously been circulated, were proposed as a true record by Mr Buxton & seconded by Mr Fletcher - All in favour – a copy was signed by The Chairman.	

4	MATTERS ARISING	
4.1	S106/CIL Monies – Bench in Oakhill Close – The Clerk confirmed she has had an email from Tony Rudd at WDC who has asked the legal team to review the licence document and issue a contact asap.	
4.2	Parish Website Update – The Chairman reminded all of the procedure for updating the website, all items are to be approved at PC meetings, urgent matters can be published with the approval of The Clerk, The Chairman or Vice Chairman. Archived minutes will be added. Mr Cross has been looking at Google Analytics, this shows the number of visits to the site. The Clerk will add the website address to future minutes and agendas, she will also publicise in the PC noticeboard.	FB
4.3	Safeguarding Policy – Mr Reeves raised at VHMC Meeting – VHMC have a policy in place – The Clerk will liaise with Angela Day to get a copy of policy and hirers pack added to the website.	FB
4.4	<p>Update from Cllr Goldsons Area Meeting 29.11.18 – Mr Cross attended and gave an overview of what was discussed –</p> <ul style="list-style-type: none"> • Mens Shed project – nearest is at Halesworth. • Denise Mortimer spoke re reporting faults to Highways, she is arranging visits to the control centre to give a better understanding of the process to Councils, Mr Cross will attend. • Cllr Goldson gave an update re Spexhall ANPR Trial – data showed a 32% decrease in speeding during the trial. Police summary was that the cost of administering the scheme across more sites is untenable. Cost implications being reviewed by Suffolk Safer Roads Team later in December. Cllr Goldson supports a further trial – A12 at Wrentham will be considered. Mr Buxton spoke re a scheme in Bedford where fines are issues which is self funding – Cllr Goldson will review this and respond to Mr Buxton re feasibility, Cllr Goldson said Police are moving away from fines and prefer to put deterrents in place. Important to continue with VAS & Community Speedwatch, <i>Meeting suspended</i> Mr Robinson spoke re speed cameras in Norfolk which seem to work well – he feels there are endless excuses why we can't do things, there are 4 fixed cameras in Suffolk and he feels one in Wrentham would be self financing. Cllr Goldson said the cameras in Blythburgh also have a hidden speed recorder which means that figures are gathered when VAS are not in place to show comparison data. <i>Meeting reconvened.</i> The Chairman said the PC have formally requested a public meeting with Highways to tell us what we CAN do, if we know what we can do then we can work on funding. Cllr Goldson will arrange meeting. • Community Defibrillators discussed – The Clerk has had some enquiries from other PCs and given them details of Community Heartbeat Trust. • Sizewell Stage 3 consultation begins 4.1.19 – during the build there could be up to 7500 people on site. 	<p>Cllr Goldson</p> <p>Cllr Goldson</p>
4.5	Update from Clerks Appraisal – this was conducted by The Chairman and Vice Chairman on 30.11.18. Happy with performance and that Clerk is on appropriate level of payscale for work undertaken.	
4.6	Any other Matters Arising – None.	

5	HIGHWAY ISSUES	
5.1	VAS Monthly Data – Mr Buxton will circulate data next week.	MB
5.2	Request for a Public Meeting with Highways/SCC – covered under item 4.4	
6	PLANNING	
6.1	DC/18/4737/LBC – Clyfton House – Replacement Windows - Plans shared and discussed. The Chairman proposed approval be recommended, seconded by Mr Fletcher – all in favour, The Clerk will respond to WDC.	FB
6.2	Any further planning applications received None	
7	FINANCE	
7.1	Balances at Bank – £35,107.72 Business Saver Account (WRAC) (Lions donation) - £441.68 Current Account - £19,526.18 Business Saver Account (CIL) - £15,139.86 The Clerk confirmed SAGE balances with Bank Statements which were signed off by The Chairman.	
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary & Clerks expenses of £17.39	
7.4	HMRC payment – Nil	
7.5	Any other accounts received –	
7.5.1	Invoice from R & S Harber for fence at VH - £648.00	
7.5.2	Invoice from Suffolk Cloud for website training - £50	
7.5.3	Invoice from Ebuyer for Projector - £342.99	
7.5.4	Invoice from CAS for Tommy Bench insurance - £5.82	
7.5.5	Invoice for Christmas tree lights - £23.98	
	Above payments 7.2 to 7.5.5 proposed by The Chairman & seconded by Mr Buxton. All in favour. Cheques signed by The Chairman & Mr Reeves.	
7.6	Minutes of Finance Committee held 19th November 2018 – Mr Cross asked that the minutes be amended to reflect that his comments re reserves/precept were not saying we should raise but that it should be discussed. Subject to this amendment the minutes were proposed as a true record by The Chairman, seconded by Mr Fletcher, all in favour. The Clerk will amend and bring to next meeting.	FB
7.7	2019/20 PRECEPT	
	The Clerk confirmed that she has now received the letter from WDC and the amount needed to maintain a 0% change to residents bills is £15,019.62 – she will progress this as agreed at the last PC Meeting.	FB
8	CORRESPONDENCE	
8.1	Emails from Councillors re leaflet distributed by Mr Cross to residents - Mr Cross circulated the leaflet to publicise the new PC website however data included re PC spending was inaccurate and misleading. Mrs Grantham said the level of support to VH seemed very high – The Chairman clarified this, the amount to the VH included their portion of a 3 year VAT reclaim and will be less this year. Mr Cross said support to VH is good as long as electors are happy with it. The amount shown as Clerk also includes expenses, allotment water bills, stationery, SAGE etc. The Clerk and some Councillors expressed concern that this leaflet was not shared with them before being delivered to residents, if it had been then data could have been checked for accuracy first. Mr Cross said he does not feel the PC should have a Finance Committee – all matters should be discussed by the full PC – he would like to see Standing Orders refreshed to clarify the reason for committees. The Chairman explained the reason for committee	

	meetings and confirmed these are open to public. The Chairman said the leaflet should not have been distributed without making all aware first, the intention behind it was good but some data was inaccurate and despite the disclaimer on the rear residents will still think it was issued by the PC. <i>Mr Cross left the meeting.</i>	
8.2	Any further correspondence received –	
8.2.1	Waveney Forum – 25.1.19 – The Clerk will circulate by email.	FB
8.2.2	East Suffolk DC Budget Meeting – 8.1.19 - The Clerk will circulate by email.	FB
9	ANY OTHER BUSINESS	
9.1	Cllr Rivett spoke re a particularly nasty dog on dog attack – he urged all to keep dogs under proper control.	
9.2	Cllr Rivett wished everyone a Happy Christmas and 2019.	
10	DATE OF NEXT MEETING – Monday 21st January 2019 – 7.30pm	

There being no further business the meeting closed at 9.19pm for festive refreshments.