

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 15th October 2018

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Kevin Cross, Mrs Lucinda Hutson, Mr Keith Perry, Mr David Reeves, Mrs Nuala Wilson
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – not present
 Waveney District Council – Cllr Craig Rivett
 10 members of public

		ACTION
	OPEN FORUM	
	<p>The Chairman welcomed all & invited members of public to speak.</p> <p>Mr Joe Ventura spoke re damage/issues at the Village Hall. Several other residents were in attendance about the same issue.</p> <p>Member of public spoke re additional crossing on A12 – feels this should be a priority rather than the PC spending money on a new village sign. The Chairman said he appreciates this view but the PC cannot spend all it's money on one area – needs to a fair spread across projects.</p> <p>Member of public spoke re play area – asked if CCTV is a possibility – there have been recent problems with drugs paraphernalia and a knife being found on the play equipment. She will provide photos to the Parish Clerk who will make the Police aware.</p> <p>Mr Robinson spoke re planning application for 26 High St – he notes that bin storage has been allowed for but is concerned that this will lead to extra bins being placed outside on collection day. He also expressed concern re the area at the front of the building – the path surface is in very poor condition. The Chairman noted Mr Robinsons comments and asked that he too responds to the application via the online system.</p> <p>Mr Robinson spoke re the village sign – he feels that the existing one could be repaired.</p> <p>Mr Robinson spoke re speeding – The Journal recently had an article re the worst speeding locations – Wrentham did not feature despite VAS figures showing that it had more speeders in the same period. He feels SCC have offered no support despite it being promised by both WDC & SCC Councillors prior to election. He asked why Wrentham cannot have the same signage as other villages. The Chairman said he would like to see the VAS data on the new PC website so all can view it, he spoke re previous discussions with Highways which have taken place re signage, it is very frustrating that any requests are declined.</p> <p>Mrs Wynn spoke re road safety – feels the existing crossing is not safe – she has started to collate evidence from residents.</p> <p>Mrs Hutson suggested an open meeting with Highways/SCC/WDC and residents in the New Year where all issues could be raised and addressed.</p>	FB

	Mrs Mansfield spoke re traffic issues – feels it is a shame the bypass was not progressed as many of the existing problems would not have arisen. Open Forum closed.	
1	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Mr Mark Buxton, Miss Alison Evans, Mr David Fletcher, Mrs Caroline Grantham, Mr Roger Middleditch	
2	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall.	
3	MINUTES OF THE PC MEETING HELD 17th SEPTEMBER 2018	
	The minutes of the PC Meeting held on 17 th September 2018, having previously been circulated, were proposed as a true record by Mrs Wilson & seconded by Mr Perry - All in favour – a copy was signed by The Chairman.	
6	PLANNING	
6.1	<i>Meeting suspended and item brought forward to allow input from the developer, Mr Nick Harvey.</i> DC/18/3696/18 – 26 High Street Plans shared and discussed. Mr Harvey confirmed the front façade will remain. Mr Harvey is moving into the village shortly. The new plans include 1 additional parking place and access to rear gardens. He advised there will be clear demarcation to show the area between the building and the road – The Clerk said this area is very difficult as preventing cars from parking results in loss of parking spaces but allowing parking results in difficulty for pedestrians in accessing the shop. Mr Harvey spoke re bin collection – this is down to the local authority – he would be happy for them to back up Palmers Lane to collect bins – there is bin storage allowed for within the design. The Chairman spoke re parking, this is a key issue within the village. Mr Harvey confirmed there are 9 spaces for 6 plots. Mr Reeves said the building has stood empty since 2004 and it is good to finally see it being developed. The PC attended the planning meeting when the previous plans were discussed, they raised concerns re parking and design before the plans were passed. We now need to look forward to additional housing/commercial premises. Mrs Wynn asked about commercial unit and it's intended use – Mr Harvey said he has had interest from an Estate Agent and Carpet shop, he may even use it as an office himself. Mrs Wynn is happy the front façade is to remain as it is important to preserve 20 th Century architecture, Mr Harvey said the development will be called Sawyers Yard as this links back to the original garage on the site. Mr Robinson asked when development will begin – Mr Harvey said he is keen to start work as soon as possible. <i>Meeting reconvened.</i> Mr Perry proposed recommending that the application be approved with the following wording – The Parish Council fully support this long overdue development, there is some concern re pedestrian safety at the front of the building, this is a busy area with people accessing the village store etc. Parking is probably insufficient for the number of properties. Collection of rubbish bins from in situ would be welcomed rather than them having to be left at the roadside – Mrs Wilson seconded the proposal – all in favour. The Clerk will respond to WDC.	FB
6.2	DC/18/4039/FUL – 9 Southwold Road Plans shared and discussed. The Chairman proposed approval be recommended – seconded by Mrs Hutson – all in favour, The Clerk will respond to WDC.	FB
4	MATTERS ARISING	
4.1	S106/CIL Monies – Bench in Oakhill Close – The Chairman and Mrs Hutson have reviewed the agreement which WDC require to be signed. Mr Cross will make contact with Mr Rudd and ask for a copy of the agreement for signature by The Chairman.	KC/IW

<p>4.2</p>	<p>Issues/anti social behaviour at Village Hall (inc damage to lightpost £534.10) All are aware of issues via emails. Mr Cross said to get Police attention all incidents must be reported – 999 in emergency or 101/website for non emergencies. <i>Meeting suspended.</i> Mr Robinson spoke re incident where he was talking to youngsters at the hall and was then threatened with violence by another youngster in a car – he reported this to the Police who attended the next day, they spoke with the other party who denied being threatening. Incidents have been ongoing ever since, criminal damage, litter etc. He spoke with youngsters on Saturday night, they were receptive and promised to clean up but on Sunday morning there was still a lot of rubbish which Mr Robinson and Joe cleaned up. Mr Robinson feels there are different groups – local youngsters use the area outside the hall as a place to meet with friends, they cause no issues and are polite and well behaved – others come from further afield, Carlton Colville, Diss etc. There is also concern re signs of drug use/dealing within the VH grounds. Police have been seen to visit the area but not whilst incidents are occurring. Bus shelters are also being abused, littering, urination etc, the defibrillator was recently covered in takeaway food (Mr Cross confirmed it is still in full working order). It was suggested that bus shelters could perhaps be replaced by clear Perspex shelters to make them less open to abuse. The VHMC are looking at CCTV options – Mrs Hutson will speak to Mr Vere Nicoll who has offered cameras & Mr Robinson will speak with Dr Drane - in the meantime they would like to progress erecting a fence/gate across the front of the building & would seek financial support from the PC for this. The Clerk has spoken with the Youth Worker who will raise awareness of the issues with those youngsters attending the youth club. The Clerk has also raised with local Inspector and Sergeant who have also been in touch with Dr Drane. The Clerk spoke re new Tommy Bench – it would be very unwise to site this at the hall whilst these problems are ongoing – Mr Reeves confirmed it will be stored until nearer Armistice Day and then sited at the front of the hall and securely concreted into the ground. Mr Reeves will liaise with Dr Drane and ensure it is added to the VH insurance. <i>Meeting reconvened.</i></p> <p>The Chairman summed up by saying that the PC 100% support action to remedy the situation, he appreciates efforts by residents but reminded all that their safety is paramount. It is imperative that all incidents are reported to the Police by individuals and reference numbers recorded. Mrs Hutson proposed an amount of £500 be set aside by the PC to support the VHMC in erecting a fence/gate to make the hall grounds more secure – seconded by Mr Cross – all in favour. Mr Reeves will report back to the VHMC and progress this.</p>	<p>LH</p> <p>DR</p> <p>DR</p>
<p>4.3</p>	<p>Parish Council Website/Suffolk Cloud – Link to new website has been shared – please give feedback to Mr Cross. The Chairman thanked Mr Cross for his work on this. The Clerk has received an email from Mrs Walker stating she will not continue with the Village website when it's due for renewal in the New Year as she feels it has been made 'redundant' by the new website – The Clerk has responded to say this is definitely not the case and they two sites should run alongside each other – The Chairman and Mrs Hutson will also respond to try and allay fears.</p>	<p>All</p> <p>IW/LH</p>
<p>4.4</p>	<p>Village Sign – carried to next meeting.</p>	
<p>4.5</p>	<p>Safeguarding Policy – The Clerk will progress & bring to next meeting for sign off.</p>	
<p>4.6</p>	<p>Remembrance Sunday – Tommy Bench & Wreath – Tommy Bench – as per discussion above – formal dedication of the bench will take place at 9.30am on 11.11.18 – all welcome. Mr Reeves confirmed the wreath has</p>	

	been ordered – The Chairman will lay the wreath. Service at St Nicholas Church at 10.45am on Sunday 11.11.18 followed by an event with over 2000 poppies made by residents at 4pm – everyone welcome.	
4.7	Crossing on A12 – Update from Cllr Goldson – unfortunately Cllr Goldson not present. Discussion during open forum relayed to Cllr Rivett – he suggested formally writing to Cllr Goldson requesting a meeting to focus on Traffic issues with Highways/Cllr Mary Evans. The Clerk will progress.	FB
4.8	Village Litter Pick – 27.10.18 – 9.30am start from Village Hall – The Clerk confirmed details are on website and noticeboards. The Chairman will provide bacon rolls.	
4.9	Any other Matters Arising – None.	
5	HIGHWAY ISSUES	
5.1	VAS Monthly Data – Mr Buxton has circulated data.	
7	FINANCE	
7.1	Balances at Bank – £39,774.72 Business Saver Account (WRAC) (Lions donation) - £1001.68 Current Account - £23,633.18 Business Saver Account (CIL) - £15,139.86 The Clerk confirmed SAGE balances with Bank Statements. She also confirmed the 2 nd Precept payment for this year has been received. The Clerk will transfer £560 from WRAC account to Current account to cover payment for Tommy Bench (£400 balance from private donations will be paid into current account)	FB
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary & Clerks expenses of £28.37	
7.4	HMRC payment – Nil	
7.5	Ofcom Emergency Radio Licence renewal - £75 – Mr Cross proposed this is allowed to lapse – seconded by Mrs Hutson – all in favour,	
7.6 7.6.1	Any other accounts received – Invoice from Mr Reeves for repair to lamppost at Village Hall - £534.10 – reimbursement agreed to Mr Reeves who will check with Dr Drane as to whether VH insurance would cover this damage, if so PC will be reimbursed.	DR
	Above payments 7.2 to 7.6.1 (excluding 7.5) proposed by The Chairman & seconded by Mrs Hutson. All in favour. Cheques signed by The Chairman & Mrs Hutson.	
7.7	GDPR/Audit – The Clerk confirmed that she has contacted PFK Littlejohn who have confirmed the exemption has been completed.	
8	CORRESPONDENCE	
8.1	Email re Wrentham War Memorial – The Clerk confirmed that the war memorial has been given listed status.	
8.2	Invitation to WDC Carol Service – 14.12.18 – passed to The Chairman.	
8.3	Any further correspondence received –	
8.3.1	Invitation to ESP Event at Trinity Park	
8.3.2	Email from Kessingland Parish Council re GDPR	
8.3.3	Letter from WDC re Review of Polling Districts	
8.3.4	Email from Mr Pearson re speeding on Southwold Road – shared with all.	
9	ANY OTHER BUSINESS	
9.1	Mr Reeves spoke re Village Christmas Tree – he is unable to assist in erecting the tree this year but is happy to source from Mr & Mrs Carter as previously.	
10	DATE OF NEXT MEETING – Monday 19th November 2018 – 7.30pm – preceded by a Finance Committee Meeting at 6.30pm	

There being no further business the meeting closed at 9.45pm.