

## WRENTHAM PARISH COUNCIL

### Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 17<sup>th</sup> September 2018

**Present:** **The Chairman** – Mr Ian Watson  
**Councillors** – Mr Mark Buxton, Mr David Fletcher, Mrs Caroline Grantham, Mr Roger Middleditch, Mr Keith Perry, Mr David Reeves, Mrs Nuala Wilson  
**The Clerk** – Mrs Frances Bullard  
**Suffolk County Council** – not present  
**Waveney District Council** – Cllr Craig Rivett  
**4 members of public**

|            |   | <b>ACTION</b> |
|------------|---|---------------|
|            | <b>OPEN FORUM</b>   |               |
|            | <p>The Chairman welcomed all &amp; invited members of public to speak.</p> <p>Question regarding Meadowlands development and affordable housing provider. The Chairman advised that all details were in previous minutes.</p> <p>Mrs Wynn advised she has started a petition to ask for an additional crossing on the A12. Mrs Wynn spoke of near misses at existing crossing. Mr Reeves spoke of previous plans (in the 90s) to redesign the crossroads and provide crossings, however these were not supported by residents. The Chairman said the PC fully support the idea of a further crossing but funding is a major issue. PC would be prepared to ringfence some CIL money to support the project.</p> <p>Mr Joe Ventura spoke about the overgrown verges near the Crossways bus shelter – The Clerk will ask Waveney Norse to attend to the area.</p> <p>Discussion regarding youths causing problems at the Village Hall, criminal damage and anti social use of mopeds etc. Will be discussed later in the meeting.</p> | <b>FB</b>     |
| <b>1</b>   | <b>APOLOGIES FOR ABSENCE</b>  |               |
|            | Apologies were received and accepted from Mr Kevin Cross, Miss Alison Evans, Mrs Lucinda Hutson & Cllr Tony Goldson.  |               |
| <b>2</b>   | <b>PECUNIARY AND OTHER INTERESTS</b>  |               |
|            | All as Sole Trustee of Village Hall.  |               |
| <b>3</b>   | <b>MINUTES OF THE PC MEETING HELD 16<sup>th</sup> JULY 2018</b>   |               |
|            | The minutes of the PC Meeting held on 16 <sup>th</sup> July 2018, having previously been circulated, were proposed as a true record by Mr Reeves & seconded by Mrs Grantham - All in favour – a copy was signed by The Chairman.  |               |
| <b>4</b>   | <b>MATTERS ARISING</b>  |               |
| <b>4.1</b> | <b>S106/CIL Monies</b> – Bench in Oakhill Close – Mr Cross has now received a draft agreement from WDC – The Chairman has reviewed the draft agreement and proposed this be signed – seconded by Mr Perry – all in favour. Mr Cross to obtain (non draft) agreement for signing & progress.   | <b>KC</b>     |
| <b>4.2</b> | <b>Village Flowerbeds &amp; Jubilee Planters</b> – Mrs Wilson feels the flowerbed outside the Chinese Takeaway is still causing visibility problems, there have also been some signs erected there which Mrs Wilson will remove. Mr Perry said it's the speed of vehicles which causes the problems. Mr Reeves added that seeing the indicators of the vehicles doesn't really help as many do not indicate. The Chairman said the PC will ensure the planting is kept low to ensure the problem is not compounded.   |               |

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|----------|--|-------------|
|          | <p><i>Meeting suspended to allow Mrs Wynn to speak – she has purchased bulbs for the jubilee planter she maintains &amp; will send receipt to Clerk for reimbursement. Anyone else maintaining planters can do the same.</i><br/><i>Meeting reconvened.</i></p>  |             |
| 4.3      | <p><b>Parish Council Website/Suffolk Cloud</b> – Mr Cross has signed the PC up to Suffolk Cloud and a website has been created – The Clerk will circulate the link to all for feedback at next meeting.</p>  | FB<br>All   |
| 4.4      | <p><b>Village Sign</b> – Mrs Grantham circulated a draft design &amp; will establish costs. The Clerk will circulate scanned copy of design to all.</p>  | FB          |
| 4.5      | <p><b>Safeguarding Policy</b> – The Clerk will progress.</p>   | FB          |
| 4.6      | <p><b>Remembrance Sunday – Tommy Bench &amp; Wreath</b> – Mr Reeves advised that volunteers have come forward and the local branch of the British Legion will continue to function. Tommy bench has been ordered &amp; will be here by Armistice Day – Mr Reeves has £400 from private donors and PC discussed match funding at the last meeting. The bench will be sited at the Village Hall &amp; concreted into the ground. The Clerk suggested that the money the PC received from the Lions Club could be used for this project. The Chairman proposed that the PC match fund (£400) from the Lions donation – seconded by Mrs Wilson – all in favour. Mr Reeves will pass invoice to The Clerk for payment.</p> <p>The Chairman proposed that a wreath be purchased which will be laid at service on 11.11.18 – seconded by Mr Fletcher – all in favour – Mr Reeves will progress &amp; send invoice to The Clerk.</p> <p>Service at St Nicholas Church at 10.45am on Sunday 11<sup>th</sup> November 2018 followed by an event at 4pm – everyone welcome.</p> | DR/FB<br>DR |
| 4.7      | <p><b>Crossing on A12 – Update from Cllr Goldson</b> – carried to next meeting as Cllr Goldson not present.</p>  |             |
| 4.8      | <p><b>ATM Machine – update from Mrs Grantham</b> – Mrs Grantham has approached the Factory Shop and awaits a response.</p>   |             |
| 4.9      | <p><b>Any other Matters Arising –</b><br/>None.</p>  |             |
| <b>5</b> | <b>HIGHWAY ISSUES</b>  |             |
| 5.1      | <p><b>VAS Monthly Data</b> – Mr Buxton has circulated data. Mr Buxton shares frustration of Mr Robinson that data is obtained but nothing else happens with it. It was agreed that the Clerk would share email addresses with Mr Buxton so he can share data with the Police &amp; Crime Commissioners Office and the local Police Inspector. He will also link with Mr Vere Nicoll who has offered to raise any issues through the Police Liaison Board he sits on.</p>   | FB/MB       |
| <b>6</b> | <b>PLANNING</b>  |             |
| 6.1      | <p><b>Any further Planning Applications Received</b> – none.</p>   |             |
| <b>7</b> | <b>FINANCE</b>   |             |
| 7.1      | <p>Balances at Bank – £33,489.10<br/>Business Saver Account (WRAC) (Lions donation) - £1000.18<br/>Current Account - £17,354.30<br/>Business Saver Account (CIL) - £15,133.62<br/>The Clerk confirmed SAGE balances with Bank Statements.</p>  |             |
| 7.2      | <p>Account received from Bus Shelter Cleaner - £55</p>   |             |
| 7.3      | <p>Clerks salary &amp; Clerks expenses of £62.39</p>   |             |
| 7.4      | <p>HMRC payment – Nil</p>  |             |

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|--------------|---|---------------------------------|
| <b>7.5</b>   | CAS – PC Insurance Renewal - £437.00  |                                 |
| <b>7.6</b>   | Any other accounts received –   |                                 |
| <b>7.6.1</b> | Invoice from Mr Buckingham for VH grass cutting - £320.00   |                                 |
| <b>7.6.2</b> | Invoice from Suffolk Preservation Society for Membership - £30.00   |                                 |
|              | Above payments 7.2 to 7.6.2 proposed by The Chairman & seconded by Mr Perry. All in favour. Cheques signed by The Chairman & Mr Reeves.   |                                 |
| <b>7.7</b>   | <b>GDPR/Audit</b> – The Clerk confirmed that she has contacted PFK Littlejohn who have confirmed the exemption has been completed. She awaits paperwork and will publish on website in due course.  | <b>FB</b>                       |
| <b>7.8</b>   | <b>To set a date for Finance Committee Meeting</b> – 6.30pm prior to PC meeting on 19 <sup>th</sup> November 2018 agreed.   |                                 |
| <b>8</b>     | <b>CORRESPONDENCE</b>   |                                 |
| <b>8.1</b>   | <b>Email from WDC re Councillors Register of Interests</b> – Mr Middleditch and Mrs Wilson confirmed they have submitted new entries for the register, The Clerk raised the tone of the letter and suggested it could have been worded differently. Cllr Rivett asked for a copy to allow him to feedback. The Clerk will scan to him.  | <b>Cllr Rivett</b><br><b>FB</b> |
| <b>8.2</b>   | <b>Letter from Barclays re closure of Halesworth Branch 30.11.18</b> – noted.   |                                 |
| <b>8.3</b>   | <b>Email from Mrs Wilson re village parking</b> - Mrs Wilson spoke re general lack of parking within the village. The Chairman said this remains a big issue – Mr Cross conducted a very comprehensive survey a couple of years ago. The Village Hall car park is now being locked overnight due to recent anti social behaviour but this will also impact on parking options. CCTV is being considered, quotation received by VHMC was excessive but Mr Ed Vere Nicoll has offered the loan of a system. |                                 |
| <b>8.4</b>   | <b>Letter from SCC re Lake Lothing Third Crossing</b> – Cllr Rivett advised completion of scheme is expected to be 2020/21.   |                                 |
| <b>8.5</b>   | <b>Email from Dr Drane re VH Caretaker</b> – Dr Drane suggested that Joe should be added to the PC payroll – having considered options it has been agreed that Joe will submit invoices for his work in the same way as the Bus Shelter Cleaner and Gardener currently do. Mrs Reeves has drafted a proforma which she will collate.  |                                 |
| <b>8.6</b>   | <b>Village Litter Pick</b> – agreed for 27 <sup>th</sup> October – The Clerk will progress.   | <b>FB</b>                       |
| <b>8.7</b>   | <b>Any Further correspondence received –</b>  |                                 |
| <b>8.7.1</b> | <b>Email from Denise Mortimer (Highways) re Guildhall Lane</b> – complaint from a resident re speeding. Discussion took place – this is the only route for HGVs at present but it is hoped the new Beccles Relief Road will help to alleviate the problem. The Clerk will respond to Denise.  |                                 |
| <b>8.7.2</b> | <b>Email from Mr Vere Nicoll re parking at Village Hall</b> – discussed under item 8.3  |                                 |
| <b>8.7.3</b> | <b>Invitation to East Suffolk Partnership Forum</b> – The Clerk shared details.   |                                 |
| <b>9</b>     | <b>ANY OTHER BUSINESS</b>   |                                 |
| <b>9.1</b>   | Mr Perry reminded all of the VH Cinema Club - last Saturday of the month – next showing is ‘The Post’ – leaflets in foyer of VH.  |                                 |
| <b>10</b>    | <b>DATE OF NEXT MEETING –</b><br><b>Monday 15<sup>th</sup> October 2018 – 7.30pm</b>  |                                 |

There being no further business the meeting closed at 9.15pm.